**REGULAR MEETING**

**BOARD OF DIRECTORS MINUTES**

**January 16, 2020**

A meeting of the Lapeer County EMS Board of Directors was held on Thursday January 16, 2020 at the LCEMS Administrative Office located in Lapeer, MI. Chairperson Al Ochadleus called the meeting to order at 9:00 am. ­­­­­

**Roll Call Attendance:**

Julie Schlaud Chris Tippen Bob DeTavernier

Al Ochadleus Tom Youatt Tina Papineau

**Absent**:

Mavis Roy

**Municipality Representatives:**

Lisa Skovran – Arcadia Township

Ann Derderian – Metamora Township

**Lapeer County EMS:**

Russ Adams – Executive Director

Carla McCormack – Administrative Manager/Recording Secretary

Scott Filkins – Operations Manager

**Visitors:**

Phil Foley

**Additions to Agenda/Approval of Agenda**

**20-07**

Motion by T. Youatt, seconded by C. Tippen, to accept the agenda as presented. No discussion from the board or public. Motion carried, 6-0.

**Approval of December 19, 2019 Regular Meeting Minutes**

**20-08**

Motion by J. Schlaud, seconded by T. Papineau, to approve the December 19, 2019 regular meeting minutes. No discussion from the board or public. Motion carried, 6-0.

**Approval of January 02, 2020 Special Meeting Minutes**

**20-09**

Motion by R. DeTavernier, seconded by T. Papineau, to approve the January 2, 2020 special meeting minutes. No discussion from the board or public. Motion carried, 6-0.

**Approval of December 2019 Budget & Financial Reports**

**20-10**

Motion by C. Tippen, seconded by J. Schlaud, to approve the December 2019 budget and financial reports. No discussion from the board or public. Motion carried, 6-0.

**Public Time:** None

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**Agenda Action Items:**

1. **Recommendations from Finance Committee:** T. Youatt noted that the finance committee met this morning to review the budget. The finance committee is recommending the administrative staff balance the budget.

**20-11**

Motion by T. Youatt, seconded by C. Tippen, to approve the budget amendments. Discussion from the board. Roll call vote:

Mr. Ochadleus – yes Mrs. Papineau – yes Mrs. Schlaud – yes

Mr. DeTavernier – yes Mr. Youatt – yes

Motion carried, 6-0.

1. **2020 Board Meeting Dates**

**20-12**

Motion by J. Schlaud, seconded by R. DeTavernier, to change the regular board meetings to the 3rd Tuesday at 9:00 am. Discussion ensued. R. DeTavernier, seconded by J. Schlaud amended the motion to change the regular board meetings to the 3rd Tuesday at 9:00 am and to have the regular and annual meeting the 3rd Thursday of December time to be determined. Roll call vote taken:

Mr. DeTavernier – yes Mrs. Papineau – yes Mr. Tippen – yes

Mr. Ochadleus – yes Mrs. Schlaud – yes Mr. Youatt - no

Motion carried, 5-1.

1. **2020 Board Roles and Committee Assignments**

**20-13**

Motion by J. Schlaud, seconded by C. Tippen, to keep the board roles and committee assignments as they are. Discussion ensued. Motion carried, 6-0.

1. **2020 Check Signers (Current: \*Tippen, \*Schlaud, Ochadleus, Youatt)**

**20-14**

Motion by J. Schlaud, seconded by T. Youatt, to leave the check signers as they are. No discussion from the board or public. Motion carried, 6-0.

**Director’s Report:**

1. **Activity Report**: R. Adams referenced the board packet.
2. **Update on Millage Progress**: R. Adams noted that he would be presenting millage language to the Commissioners in March.
3. **Update on Olmstead & Associates Advertising**: R. Adams noted that we are still moving forward and are looking to send something out 1st Quarter.
4. **Municipal Response Report**: R. Adams referenced the handouts and noted that he wants to send the reports out monthly to all municipalities starting with December 2019.
5. **LCSD Cost Neutral Response**: R. Adams noted that he wanted to start a cost neutral program with tax supported agencies starting with the Sheriff’s department. Consensus of the board is to initiate a policy that covers the cost neutral response.

**Vehicle Maintenance Report:**

R. Adams referenced the handout in the board packet.

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T. Youatt left at 9:30 am

**Committee Reports**

1. **Personnel Committee (Papineau, Roy, Schlaud, Executive Director)**: None
2. **Finance Committee (Ochadleus, Tippen, Youatt, Executive Director)**: Discussed Earlier
3. **Negotiation/Grievance Committee (Ochadleus, Papineau, Executive Director):** None

**Discussion:** None

**Public Comment:** None

**Adjournment:**

**20-15**

Motion by J. Schlaud, seconded by C. Tippen, to adjourn at 9:33am.

Respectfully Submitted,

Carla McCormack

Recording Secretary/Administrative Manager

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