**REGULAR MEETING**

**BOARD OF DIRECTORS MINUTES**

**February 18, 2020**

A meeting of the Lapeer County EMS Board of Directors was held on Tuesday February 18, 2020 at the LCEMS Administrative Office located in Lapeer, MI. Chairperson Al Ochadleus called the meeting to order at 9:00 am. ­­­­­

**Roll Call Attendance:**

Julie Schlaud Chris Tippen Bob DeTavernier

Al Ochadleus Mavis Roy Tina Papineau

**Absent**:

Tom Youatt

**Municipality Representatives:**

Bill Marshall – Lapeer Township

Lisa Skovran – Arcadia Township

Ann Derderian – Metamora Township

**Lapeer County EMS:**

Russ Adams – Executive Director

Carla McCormack – Administrative Manager/Recording Secretary

**Visitors:**

None

**Additions to Agenda/Approval of Agenda**

**20-16**

Motion by T. Papineau, seconded by J. Schlaud, to accept the agenda as proposed. No discussion from the board or public. Motion carried, 6-0.

**Approval of January 16, 2020 Regular Meeting Minutes**

**20-17**

Motion by R. DeTavernier, seconded by C. Tippen, to accept the January 16, 2020 regular meeting minutes. No discussion from the board or public. Motion carried, 6-0.

**Approval of January 2020 Budget & Financial Reports**

**20-18**

Motion by J. Schlaud, seconded by M. Roy, to approve the January 2020 budget and financial reports. No discussion from the board or public. Motion carried, 6-0.

**Public Time:** None

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**Agenda Action Items:**

1. **Recommendations from Finance Committee**
2. **Mattina, Kent, and Gibbons Contract (3-year):**

**20-19**

Motion by J. Schlaud, seconded by C. Tippen, authorize the Director to sign a 3-year contract with Mattina, Kent, and Gibbons. Roll call vote taken:

Mrs. Roy – yes Mr. Ochadleus – yes Mrs. Papineau – yes

Mrs. Schlaud – yes Mr. DeTavernier – yes Mr. Tippen – yes

Motion carried, 6-0.

1. Discussion about AED program with first responder agencies in Lapeer County.
2. **Vehicle Quote(s)**: Discussion about the Ambulance purchase line item being $175,000. It is the recommendation of the finance committee to purchase the “sister truck” from EV+.

**20-20**

Motion by R. DeTavernier, seconded by J. Schlaud, to purchase the 2017 GM G4500 ambulance. Roll call vote taken:

Mr. DeTavernier – yes Mrs. Papineau – yes Mr. Tippen – yes

Mrs. Roy – yes Mr. Ochadleus – yes Mrs. Schlaud – yes

Motion carried, 6-0.

1. **EMS Academy1**: R. Adams noted that we did not receive the grant we applied for through MTPP (Michigan Township Participating Plan).

**20-21**

Motion by J. Schlaud, seconded by T. Papineau, authorize the Director to execute an agreement with EMS1. Roll call vote taken:

Mrs. Papineau – yes Mr. Tippen -yes Mr. DeTavernier – yes

Mr. Ochadleus – yes Mrs. Schlaud – yes Mrs. Roy – yes

Motion carried, 6-0.

1. Discussion about working budget and upcoming adjustments to strategic plan.
2. **Approval of Artwork & Product – Olmstead & Associates**: The artwork in the board packet was referenced**.** Discussion about purchasing a ½ page ad in the Progress Edition of the County Press.

**20-22**

Motion by J. Schlaud, seconded by T. Papineau, to authorize Russ to move forward with the mailer and the ad in the Progress Edition of the County Press. No further discussion from the board or public. Motion carried, 6-0.

**Director’s Report:**

1. **Activity Report**: R. Adams referenced the board packet.
2. **Education Audit:** R. Adams noted that the audit starts tomorrow at 2:00pm.
3. **MKG Audit:** R. Adams noted that the audit has been scheduled for April 21-23, 2020 and they will still submit their report at May’s board meeting.
4. **Community Education:** R. Adams noted that he attended the Fire Association meeting last week, attended the City of Lapeer meeting last night, and is scheduled to attend Burnside next week.

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**Vehicle Maintenance Report:**

R. Adams referenced the handout in the board packet.

**Committee Reports**

1. **Personnel Committee (Papineau, Roy, Schlaud, Executive Director)**: None
2. **Finance Committee (Ochadleus, Tippen, Youatt, Executive Director)**: Discussed Earlier
3. **Negotiation/Grievance Committee (Ochadleus, Papineau, Executive Director):** None

**Discussion**:

Discussion about when we expect to receive the millage checks.

**Public Comment:** None

**Closed Session:**

**20-23**

Motion J. Schlaud, seconded by C. Tippen, to go into closed session to discuss personnel issues. No discussion from the board or public. Motion carried, 6-0.

**20-24**

Motion by J. Schlaud, seconded by T. Papineau, to return to open session. No discussion from the board or public. Motion carried, 6-0.

**Adjournment:**

**20-25**

Motion by T. Papineau, seconded by J. Schlaud, to adjourn at 9:55am.

Respectfully Submitted,

Carla McCormack

Recording Secretary/Administrative Manager

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