**REGULAR “VIRTUAL ZOOM” MEETING**

**BOARD OF DIRECTORS MINUTES**

**April 21, 2020**

A “virtual Zoom” meeting of the Lapeer County EMS Board of Directors was held on Tuesday April 21, 2020 at the LCEMS Administrative Office located in Lapeer, MI. Chair Al Ochadleus called the meeting to order at 9:05 am. ­­­­­

**Roll Call Attendance:**

Bob DeTavernier Tina Papineau Chris Tippen

Mavis Roy (9:07 am) Al Ochadleus Julie Schlaud (9:30 am)

Tom Youatt

**Absent**: None

**Municipality Representatives:**

Bill Marshall – Lapeer Township

**Lapeer County EMS:**

Russ Adams – Executive Director

Scott Filkins – Operations Manager

Carla McCormack – Administrative Manager/Recording Secretary

**Visitors:**

LCEMS Employees: Sondra Barocio, Nathan Smith, Michael Cleaveland, Galland Burnham

Adam Filkins – Zoom Co-Host

Rebekah Costner – Zoom Closed Caption Specialist

**Additions to Agenda/Approval of Agenda**

**20-26**

Motion by T. Youatt, seconded by R. DeTavernier, to agenda as amended with the deletion of the closed session. No discussion from the board or public. Roll call vote taken:

Mr. Youatt - yes Mrs. Papineau - yes Mr. Tippen - yes

Mr. DeTavernier - yes Mr. Ochadleus - yes

Motion carried, 5-0.

**Approval of February 18, 2020 Regular Meeting Minutes**

**20-27**

Motion by T. Papineau, seconded by R. DeTavernier to accept the January 18, 2020 regular meeting minutes as presented. No discussion from the board or public. Roll call vote taken:

Mr. Tippen - yes Mr. Ochadleus - yes Mrs. Papineau - yes

Mr. DeTavernier Mr. Youatt - yes

Motion carried, 5-0.

**Approval of February and March 2020 Budget & Financial Reports**

**20-28**

Motion by T. Youatt, seconded by C. Tippen, to approve both the February 2020 and the March 2020 budget and financial reports. No discussion from the board or public. Roll call vote taken:

Mr. Tippen - yes Mr. DeTavernier - yes Mr. Ochadleus - yes

Mr. Youatt - yes Mrs. Papineau – yes

Motion carried, 5-0.

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**Public Time:**

B. Marshall noted that the March 2020 numbers are down. R. Adams noted that he planned to address that in his Activity Report

**Agenda Action Items:**

1. **Frontline Quote:**

**20-29**

Motion by T. Youatt, seconded by R. DeTavernier to approve the Frontline Quote for maintenance on the stretchers for $2,323.00. Roll call vote taken:

Mrs. Roy – yes Mr. Ochadleus – yes Mrs. Papineau – yes

Mr. DeTavernier – yes Mr. Youatt – yes Mr. Tippen – yes

Motion carried, 6-0.

1. **MOU: Paid Sick Leave, WCA Stipend**

**20-30**

Motion by T. Youatt, seconded by M. Roy, to approve the MOU due to COVID-19 retroactive to March 1, 2020. Roll call vote taken:

Mr. DeTavernier – yes Mr. Tippen – yes Mr. Ochadleus – yes

Mrs. Papineau – yes Mrs. Roy – yes Mr. Youatt - yes

Motion carried, 6-0.

1. **CARES Act Provider Relief Fund Provider Stimulus Payment:** R. Adams noted that on 04/10/2020, LCEMS received a USHHS ACH Deposit in the amount of $50,268.30.

**20-31**

Motion by C. Tippen, seconded by T. Papineau, to authorize the Director to do whatever is necessary to adhere to the CARES Act Provider Relief Fund Provider Stimulus. Roll call vote taken:

Mr. Youatt – yes Mr. Tippen -yes Mr. Ochadleus – yes

Mrs. Papineau – yes Mr. DeTavernier – yes Mrs. Roy – yes

Motion carried, 6-0.

**Director’s Report:**

1. **COVID-19 Status Report** : R. Adams gave an update on how COVID-19 has changed LCEMS.
2. **Activity Report(s) February and March 2020**: R. Adams referenced the activity reports in board packet. R. Adams noted that numbers are down since the start of the pandemic and we are working to track the decrease in income and the increase in costs associated with the pandemic.
3. **CAAS Updated** R. Adams noted that he reached out to CAAS to start our renewal process and they are unwilling to extend the submission deadline.
4. **Millage Language Update:** R. Adams noted that the millage language was given to the State and we are a go for the August primary.
5. **Station Five Mold:** R. Adams noted that we had an AC leak that caused quite a bit of problems. Station Five is now mold free and the crews are back in the station.
6. **Education Update:** We are fully accredited by the State of Michigan thanks to the work of Scott Filkins.

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1. **Audit MKG Update:** R. Adams noted that our audit is in progress as we speak. It is all being done virtually this year.
2. **New Ambulance:** R. Adams noted that the ambulance had been delivered and is already stocked. This year we will be doing a virtual inspection with the State.

**Vehicle Maintenance Report:**

R. Adams referenced the handout in the board packet noted that we had three older units that needed serious repair in the past few months.

**Committee Reports**

1. **Personnel Committee (Papineau, Roy, Schlaud, Executive Director)**: None
2. **Finance Committee (Ochadleus, Tippen, Youatt, Executive Director)**: None
3. **Negotiation/Grievance Committee (Ochadleus, Papineau, Executive Director):** 
   1. **Grievance 20-001 Step Three**

**20-32**

Motion by A. Ochadleus, seconded by C. Tippen to uphold Grievance #20-001 and deny Step Three. No Discussion from the board or public. Roll call vote taken:

Mr. Tippen – yes Mrs. Papineau – yes Mrs. Schlaud - yes

Mr. Youatt – yes Mr. Ochadleus – yes Mrs. Roy - yes

Mr. DeTavernier - yes

Motion carried, 6-0.

**Discussion**:

The Board noted that they were pleased with the January 2020 Survey Spreadsheet – keep up the good work.

**Public Comment:**

B. Marshall asked if we had any employees off from work.

**Adjournment:**

**20-33**

Motion by T. Youatt, seconded by T. Papineau, to adjourn at 9:43am.

Respectfully Submitted,

Carla McCormack

Recording Secretary/Administrative Manager

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