**REGULAR “VIRTUAL ZOOM” MEETING**

**BOARD OF DIRECTORS MINUTES**

**May 19, 2020**

A “virtual Zoom” meeting of the Lapeer County EMS Board of Directors was held on Tuesday May 19, 2020 at the LCEMS Administrative Office located in Lapeer, MI. Chair Al Ochadleus called the meeting to order at 9:00 am. ­­­­­

**Roll Call Attendance:**

Bob DeTavernier Tina Papineau Mavis Roy Al Ochadleus

**Absent**:

Chris Tippen Julie Schlaud Tom Youatt

**Municipality Representatives:**

Bill Marshall – Lapeer Township

**Lapeer County EMS:**

Russ Adams – Executive Director

Carla McCormack – Administrative Manager/Recording Secretary

**Visitors:**

None

**Additions to Agenda/Approval of Agenda**

**20-34**

Motion by T. Papineau, seconded by R. DeTavernier, to approve the agenda as presented. No discussion from the board or public. Roll call vote taken:

Mrs. Papineau - yes Mr. DeTavernier - yes

Mr. Ochadleus - yes Mrs. Roy - yes

Motion carried, 4-0.

**Approval of April 21, 2020 Regular Virtual Zoom Meeting Minutes**

**20-35**

Motion by M. Roy, seconded by T. Papineau, to accept the April 21, 2020 minutes as presented. No discussion from the board or public. Roll call vote taken:

Mr. DeTavernier – yes Mr. Ochadleus - yes

Mrs. Roy - yes Mrs. Papineau - yes

Motion carried, 4-0.

**Approval of February and April 2020 Budget & Financial Reports**

**20-36**

Motion by R. DeTavernier, seconded by T. Papineau, to approve the 2020 Budget & Financial Report as presented. No discussion from the board or public. Roll call vote taken:

Mr. Ochadleus - yes Mrs. Papineau – yes

Mrs. Roy - yes Mr. DeTavernier - yes

Motion carried, 4-0.

**Draft 05.19.2020**

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**Public Time:**

None

**Agenda Action Items:**

1. **EMS Week Proclamation**

**20-37**

Motion by T. Papineau, seconded by R. DeTavernier, to accept the proclamation as read by the Director. No discussion from the board or public. Roll call vote taken:

Mrs. Roy – yes Mr. Ochadleus – yes

Mrs. Papineau – yes Mr. DeTavernier – yes

Motion carried, 4-0.

1. **Health Care Renewal:**

**20-38**

Motion by M. Roy, seconded by T. Papineau, to keep MI Planners as our third-party administrator and to offer medical benefits with HAP PPO and HAP HMO and to keep UNUM benefits with the addition of orthodontics coverage. Discussion ensued. Roll call vote taken:

Mr. DeTavernier – yes Mrs. Papineau – yes

Mrs. Roy -yes Mr. Ochadleus – yes

Motion carried, 4-0.

1. **Memorandum of Understanding (MOU): Specialist Pay**

**20-39**

Motion by R. DeTavernier, seconded by T. Papineau, to approve to enter into MOU regarding compensation and upgrade of licensure to Specialist. Discussion ensued. Roll call vote taken:

Mr. Ochadleus – yes Mrs. Papineau – yes

Mrs. Roy – yes Mr. DeTavernier – yes

Motion carried, 4-0.

**Director’s Report:**

1. **Retirement of Linda Wheeler:** Mr. Adams noted that due to the pandemic, we are unable to hold a coffee and cake greeting for Mrs. Wheeler, who is retiring after 32 years of service.
2. **COVID-19 Update:** Mr. Adams noted that we have adequate PPE at this time and are uploading inventory to the State on a weekly basis. It was also noted that we are identifying known or suspected COVID patients to our billing company and we are in the process of bringing back our part time office staff.
3. **Activity Report April 2020:** Mr. Adams referenced the reports in the board packet.
4. **MKG Audit Update:** Mr. Adams noted that MKG is still working on our audit and noted that some reporting is being changed with our billing company specifically with the aging report and the write down for the area resident program.
5. **CARES (Cardiac Arrest Registry to Enhance Survival Report:** Mr. Adams noted that he would like to see the survivability rates increase.
6. **Exemplary Service Awards:** Mr. Adams noted that there were 3 events for 2019 that involved LCEMS staff, First Responders, 911 Central Dispatch, and Police Officers.

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**Vehicle Maintenance Report April 2020:**

Mr. Ochadleus referenced the report in the board packet.

**Committee Reports**

1. **Personnel Committee (Papineau, Roy, Schlaud, Executive Director)**: None
2. **Finance Committee (Ochadleus, Tippen, Youatt, Executive Director)**: None
3. **Negotiation/Grievance Committee (Ochadleus, Papineau, Executive Director):** None

**Discussion**:

None

**Public Comment:**

None

**Adjournment:**

**20-40**

Motion by T. Papineau, seconded by M. Roy, to adjourn at 9:48am. No discussion from the board or public. Roll call vote taken:

Mr. DeTavernier – yes Mr. Ochadleus – yes

Mrs. Roy – yes Mrs. Papineau – yes

Motion carried, 4-0

Respectfully Submitted,

Carla McCormack

Recording Secretary/Administrative Manager

**Draft 05.19.2020**