**SPECIAL MEETING**

**BOARD OF DIRECTORS MINUTES**

**November 6, 2017 @ 9:00 AM**

**Roll Call Attendance:**

Tom Youatt Tina Papineau Chris Tippen Lynn Hoffman

Al Ochadleus Julie Schlaud Mavis Roy

**Absent**: None

**Municipality Representatives:** None

**Lapeer County EMS:**

Kieth Rumbold: Executive Director

Russ Adams: Operations Manager

Carla McCormack: Office Manager

Paul Axon: Road Supervisor

**Visitors:**

Galland Burnham

**Additions to Agenda/Approval of Agenda**

**B. Policies for CAAS**

 **1. 441: Protection of Medication/I.V. Fluids**

 **2. 703: Performance Evaluation**

**C. Service Plan Quote for Lucas Device**

**17-116**

Motion by T. Youatt, seconded by M. Roy, to approve the agenda as amended. No discussion from the board or public. Motion carried, 7-0.

**Public Comment: None**

**Agenda Action Items:**

1. **2018 Proposed Budget:** K. Rumbold referenced the email sent to the board members on Friday 11/3/2017. Discussion ensued

**17-117**

Motion by T. Youatt, seconded by Al Ochadleus, to increase 600.00 to $64,000, 600.01 to $55,000, and 600.02 to $50,400 and all numbers being the same as presented. Discussion ensued. Roll call vote taken:

Tippen: yes Ochadleus: yes Papineau: yes Hoffman: yes

Schlaud: No Roy: yes Youatt: yes

Motion carried 6-1.

1. **Policies**
	1. **Policy 441 Protection of Medication/I.V Fluids:** K. Rumbold referenced the handout.

**17-118**

Motion by T. Youatt, seconded by C. Tippen to approve policy #441 as presented. No Discussion from the board or public. Motion carried, 7-0.

* 1. **Policy 703 Performance Evaluation:** K. Rumbold referenced the handout.

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**17-119**

Motion by M. Roy, seconded by T. Papineau, to revise policy #703 as presented. No discussion from the board or public. Motion carried, 7-0

1. **Physio Control Service Plan Quote for Lucas Device:** K. Rumbold referenced the handout and noted that it was a CAAS requirement.

**17-120**

Motion by T. Youatt, seconded by L. Hoffman, to approve the service plan with Physio Control in the amount of $6,534. Roll call vote taken:

Schlaud: yes Tippen: yes Hoffman: yes Ochadleus: yes

Roy: yes Youatt: yes Papineau: yes

Motion carried, 7-0

**Discussion:**

Update on CAAS.

Update on Station 7.

**Adjournment:**

**17-121**

Motion by T. Youatt, seconded by C. Tippen, to adjourn at 9:14 am. No discussion from the board or public. Motion carried, 7-0.

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Al Ochadleus, Chairman

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Chris Tippen, Treasurer/Secretary

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Carla McCormack, Recording Secretary/Office Manager